



**EAST SUSSEX ALC LIMITED**

**ANNUAL REPORT & ACCOUNTS  
INCLUDING  
SSALC LIMITED ACCOUNTS**

**2018/2019**

Company No. 8500914 – Incorporated England & Wales  
Registered Address:  
Suite C, 2<sup>nd</sup> Floor Sackville House, Brooks Close, Lewes,  
East Sussex, BN7 2FZ

TELEPHONE: 01273 830200  
[www.sussexalc.org.uk](http://www.sussexalc.org.uk)

Email: [trevor.leggo@ssalc.co.uk](mailto:trevor.leggo@ssalc.co.uk)  
[anne.bott@ssalc.co.uk](mailto:anne.bott@ssalc.co.uk)  
[anna.beams@ssalc.co.uk](mailto:anna.beams@ssalc.co.uk)  
[finance@ssalc.co.uk](mailto:finance@ssalc.co.uk)

The Associations are affiliated to the National Association of Local Councils

## East Sussex ALC Ltd. Board of Directors 2018/19

<b>Chairman / Wealden District Association (DA)</b>	Cllr K Stevens
<b>Vice Chairman / Lewes DA</b>	Cllr S Murray
<b>Lewes DA</b>	Vacancy
<b>Lewes DA</b>	Cllr P Lower
<b>Rother DA</b>	Cllr A Cook
<b>Rother DA</b>	Cllr D Pankhurst
<b>Rother DA</b>	Cllr H Pankhurst
<b>Wealden DA</b>	Cllr M Garner
<b>Wealden DA</b>	Cllr K Moss
<b>Company Secretary</b>	Mark Mulberry BA (hons) FCCA CTA
<b>Hon. Solicitor</b>	Roger Taylor

The President and Vice Presidents are ex officio members of the Board

## East Sussex ALC Ltd. Officials

<b>President</b>	Lord Ampthill
<b>Vice Presidents</b>	Dr A MacGillivray Mrs M Shepherd DL Cllr D Young
<b>Chief Executive Officer</b>	Trevor Leggo
<b>Assistant CEO</b>	Mrs Anne Bott
<b>Office, Training &amp; Events Manager</b>	Mrs Anna Beams
<b>Admin &amp; Finance Assistant</b>	Mrs Jodi Wilson
<b>Auditors</b>	Williams & Co 8/10 South Street Epsom Surrey KY18 7PF

## Representation on Other Bodies

### **SSALC Ltd. Board**

Cllr K Stevens  
Cllr S Murray  
Cllr K Moss  
Vacancy

Mark Mulberry  
Roger Taylor

The President, Vice Presidents, Hon. Solicitor & Treasurer are ex officio members of the Board

### **The Council of the National Association of Local Councils**

Cllr K Stevens

### **The Annual General Meeting of the National Association of Local Councils 2018**

Cllr K Stevens  
Cllr S Murray  
Trevor Leggo

### **South Downs National Park Authority Parish Council & Parish Meeting Elected Representatives**

Neville Harrison  
Cllr J Carr

### **East Sussex Representative at SDNP meetings**

Cllr K Stevens

### **East Sussex Strategic Partnership**

Cllr K Stevens

### **East Sussex Recession Task Force**

Trevor Leggo

### **East Sussex Rural Partnership**

Cllr K Stevens

### **East Sussex Flood Partnership**

Cllr K Stevens  
Dr A MacGillivray

## District Associations

### Lewes District

#### **Chairman**

Cllr S Murray

#### **Secretary**

Karen Crowhurst  
Parish Council Office  
The Village Hall  
Ringmer  
East Sussex  
BN8 5QH

### Wealden District

#### **Chairman**

Cllr K Stevens

#### **Secretary**

Alison Stevens  
31 Banner Way  
Stone Cross  
East Sussex  
BN24 5FE

### Rother District

#### **Chairman**

Cllr David Pankhurst

#### **Secretary**

Carol Harris  
c/o Battle Town Council  
The Almonry  
High Street  
Battle  
East Sussex  
TN33 0EA

## East Sussex Members

PM = Parish Meeting

TC = Town Council

### **Lewes District**

Barcombe  
Beddingham with Glynde  
Chailey  
Ditchling  
East Chiltington  
Falmer  
Firle  
Hamsey  
Iford (PM)

Kingston  
Lewes (TC)  
Newhaven (TC)  
Newick  
Peacehaven (TC)  
Piddinghoe  
Plumpton  
Ringmer  
Rodmell

Seaford (TC)  
Southease (PM)  
South Heighton  
Streat (PM)  
St Anne Without (PM)  
Telscombe (TC)  
Westmeston  
Wivlesfield

### **Rother District**

Ashburnham with Penhurst  
Battle (TC)  
Beckley  
Bodiam  
Brede  
Brightling  
Burwash  
Camber  
Catsfield  
Crowhurst  
Dallington

Etchingham  
Ewhurst  
Fairlight  
Guestling  
Hurst Green  
Icklesham  
Iden  
Mountfield  
Northiam  
Peasmarsh  
Pett

Playden  
Rye (TC)  
Rye Foreign  
Salehurst & Robertsbridge  
Sedlescombe  
Ticehurst  
Udimore  
Westfield  
Whatlington

### **Wealden District**

Alfriston  
Arlington  
Berwick  
Buxted  
Chalvington with Ripe  
Chiddingly  
Crowborough (TC)  
Cuckmere Valley  
Danehill  
East Dean & Friston  
East Hoathly & Halland  
Fletching  
Forest Row  
Framfield

Frant  
Hadlow Down  
Hailsham (TC)  
Hartfield  
Heathfield & Waldron  
Hellingly  
Herstmonceux  
Hooe  
Horam  
Isfield  
Laughton  
Little Horsted (PM)  
Long Man  
Maresfield

Mayfield & Five Ashes  
Ninfield  
Pevensey  
Polegate (TC)  
Rotherfield  
Selmeston (PM)  
Uckfield (TC)  
Wadhurst  
Warbleton  
Wartling  
Westham  
Willingdon & Jevington  
Withyham

## East Sussex Non-Members

### **Lewes District**

St John Without (PM)

Tarring Neville (PM)

### **Rother District**

East Guldeford (PM)

### **Wealden District**

Alciston (PM)

## Chairmens' Report for AGMs

As we look back over 2018/19 it is remarkable how quickly time flies; we started in May 2018 with concern generated by the prospect of General Data Protection Regulations [GDPR] coming into force, for most of us that is a distant memory with GDPR having settled down without the world coming to an end !

A major area of activity for SSALC has been in the area of Health & Wellbeing and developing effective relationships with relevant agencies. It was encouraging for us to witness the NALC Project of the Year Award to WSALC for its work on Health & Wellbeing at the Conference in October last year; WSALC continues to encourage its member councils to provide support for vulnerable residents within their communities. Surrey ALC has also embraced the initiative under the leadership of Dr Richard Olliver and a picture of local council involvement across Surrey is beginning to emerge.

Much of the year was taken up planning for the elections in May 2019, it quickly became apparent that many of our very established councillors would be standing down with the prospect of some councils struggling to attract enough candidates. One reason for councillors losing interest is the increasing impact of adverse social media with councils and councillors being an easy target for disenchanted residents; this of course mirrors society as a whole and will probably increase in the current political climate.

Many of our councils have experienced poor behaviour on the part of some councillors, it can have a draining effect upon the council and give local governance a bad name in that community. This can lead to resignations on the part of staff and councillors and a reluctance of others to come forward for co-option and, in the case of the Clerk leaving, difficulty in attracting applicants for the vacancy.

At the end of January 2019 the Committee on Standards in Public Life reported to the Prime Minister and inter alia, recommended reinstatement of sanctions that the Monitoring Officer might apply in the event of proven transgression from the Code of Conduct. It is unfortunate that the publication of this Report occurred at a time when Parliament was unable to introduce and consider the primary legislation necessary to amend the 2011 Act to reinstate sanctions. Realistically we cannot foresee any early solution to this problem.

On a positive note we believe SSALC continues to deliver a responsive service to our member councils; we seek to address through training, matters of concern to our councils and offer major events such as two Clerks' Networking Days, a Legal & Finance Day and a Chairmens' Networking Day each year. These are in addition to the planned and ad hoc Briefing & Awareness Sessions for councillors, new Clerk induction sessions, various Finance briefings, Planning training, Health & Safety briefings and Clerks Development training; all told something in excess of 60 separate events in a normal year.

In terms of membership we are very pleased to report that in East Sussex we have all 102 councils in membership, in Surrey all except one of the 78 councils subscribe to membership and in West Sussex we have 5 councils out of 140 who choose not to be members. We are not complacent and realise that we are only as good as the value for money and quality of service we provide; we would encourage Chairmen of our local councils to contact the Chairs of their respective County Association and provide them with comments and observations on the service of SSALC. This is particularly important as the Chairs are planning to carry out an overall strategic review in 2019/20 and your input is essential.

At a national level we are working closer with NALC which has commenced its own reorganisation and appointed a new employee as Head of Member Services with the objective of improving the way NALC engages with CALCs and member councils.

We cannot offer any service without dedicated staff and professional associates and we extend our thanks for their support.

We also extend our grateful thanks to our Presidents and Vice Presidents and Board Members for their wisdom and support.

Terry Oliver

Chairman

WSALC

Keith Stevens

Chairman

ESALC

Harry Fitzgerald

Chairman

Surrey ALC





# **EAST SUSSEX ALC LIMITED**

**REPORT OF THE DIRECTORS & FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 MARCH 2019**

**Report of the Directors and  
Unaudited Financial Statements  
for the Year Ended 31 March 2019  
for  
East Sussex Alc Limited**

**Company Information  
for the Year Ended 31 March 2019**

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<b>DIRECTORS:</b>	Mrs A E Cook Mrs K J Moss M L Mulberry BA (Hons) FCCA CTA K B D Stevens R S Taylor D W Mcbeth M W Garner Mrs S Murray Mrs P Lower D Pankhurst Mrs H A Pankhurst
<b>SECRETARY:</b>	Mulberry Secretarial Services Limited
<b>REGISTERED OFFICE:</b>	Suite C 2nd Floor Sackville House Brooks Close Lewes East Sussex BN7 2FZ
<b>REGISTERED NUMBER:</b>	08500914 (England and Wales)
<b>ACCOUNTANTS:</b>	Williams & Co Chartered Accountants 8-10 South Street Epsom Surrey KT18 7PF
<b>SOLICITORS:</b>	Hedleys Solicitors LLP 6 Bishopsmead Parade East Horsely Surrey KT24 6SR

**Report of the Directors  
for the Year Ended 31 March 2019**

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The directors present their report with the financial statements of the company for the year ended 31 March 2019.

**PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was that of a membership organisation for Town and Parish Councils in East Sussex.

**DIRECTORS**

The directors shown below have held office during the whole of the period from 1 April 2018 to the date of this report.

Mrs A E Cook  
Mrs K J Moss  
M L Mulberry BA (Hons) FCCA CTA  
K B D Stevens  
R S Taylor  
M W Garner  
Mrs S Murray  
Mrs P Lower

Other changes in directors holding office are as follows:

D W Mcbeth - appointed 25 June 2018  
J Denis - resigned 25 June 2018  
D Pankhurst - appointed 11 July 2018  
Mrs H A Pankhurst - appointed 11 July 2018

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD:**

  
.....  
Mulberry Secretarial Services Limited - Secretary

Date:  .....

**East Sussex Alc Limited**

**Income Statement  
for the Year Ended 31 March 2019**

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	Notes	31.3.19 £	31.3.18 £
<b>TURNOVER</b>		68,075	66,879
Cost of sales		<u>(16,272)</u>	<u>(15,917)</u>
<b>GROSS SURPLUS</b>		51,803	50,962
Administrative expenses		<u>(41,311)</u>	<u>(56,207)</u>
<b>OPERATING SURPLUS/(DEFICIT) and SURPLUS/(DEFICIT) BEFORE TAXATION</b>		10,492	(5,245)
Tax on surplus/(deficit)		<u>-</u>	<u>-</u>
<b>SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR</b>		<u><u>10,492</u></u>	<u><u>(5,245)</u></u>

The notes form part of these financial statements

**Balance Sheet  
31 March 2019**

	Notes	31.3.19 £	31.3.18 £
<b>CURRENT ASSETS</b>			
Debtors	2	-	60
Cash at bank		16,261	12,940
		<u>16,261</u>	<u>13,000</u>
<b>CREDITORS</b>			
Amounts falling due within one year	3	(8,345)	(15,576)
		<u>7,916</u>	<u>(2,576)</u>
<b>NET CURRENT ASSETS/(LIABILITIES)</b>			
		<u>7,916</u>	<u>(2,576)</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		<u>7,916</u>	<u>(2,576)</u>
<b>RESERVES</b>			
Income and expenditure account		7,916	(2,576)
		<u>7,916</u>	<u>(2,576)</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 16.07.2019 and were signed on its behalf by:

  
K B D Stevens - Director

  
Mrs H A Parkhurst - Director

The notes form part of these financial statements

**Notes to the Financial Statements  
for the Year Ended 31 March 2019**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Turnover**

Turnover represents membership subscriptions and NALC affiliation fees.

**Taxation**

Taxation for the year comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

**2. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.19	31.3.18
	£	£
Trade debtors	-	60
	<u>          </u>	<u>          </u>

**3. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.19	31.3.18
	£	£
Payments on account	990	-
Trade creditors	7,355	15,320
Other creditors	-	256
	<u>          </u>	<u>          </u>
	<u>8,345</u>	<u>15,576</u>

**Chartered Accountants' Report to the Board of Directors  
on the Unaudited Financial Statements of  
East Sussex Alc Limited**

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In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of East Sussex Alc Limited for the year ended 31 March 2019 which comprise the Income Statement, Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed within the ICAEW's regulations and guidance at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely to the Board of Directors of East Sussex Alc Limited, as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of East Sussex Alc Limited and state those matters that we have agreed to state to the Board of Directors of East Sussex Alc Limited, as a body, in this report in accordance with ICAEW Technical Release 07/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than East Sussex Alc Limited and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that East Sussex Alc Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of East Sussex Alc Limited. You consider that East Sussex Alc Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of East Sussex Alc Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.



Williams & Co Chartered Accountants  
8-10 South Street  
Epsom  
Surrey  
KT18 7PF

Date: 16<sup>th</sup> July 2019

This page does not form part of the statutory financial statements

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**East Sussex ALC Limited****Detailed Income and Expenditure Account  
for the Year Ended 31 March 2019**

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	31.3.19		31.3.18	
	£	£	£	£
<b>Turnover</b>				
Membership subscriptions	51,787		50,960	
NALC affiliation fees	<u>16,288</u>		<u>15,919</u>	
		68,075		66,879
<b>Cost of sales</b>				
Affiliation fees		<u>16,272</u>		<u>15,917</u>
<b>GROSS SURPLUS</b>		51,803		50,962
<b>Expenditure</b>				
Sundry expenses	1		-	
Accountancy	-		10	
SSALC management charges	41,176		56,184	
Legal fees	13		13	
Bad debts	<u>121</u>		<u>-</u>	
		41,311		56,207
<b>NET SURPLUS/(DEFICIT)</b>		<u>10,492</u>		<u>(5,245)</u>

This page does not form part of the statutory financial statements.



# **SSALC LIMITED**

**REPORT OF THE DIRECTORS & FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 MARCH 2019**

**Report of the Directors and  
Unaudited Financial Statements  
for the Year Ended 31 March 2019  
for  
Ssalc Limited**

**Company Information  
for the Year Ended 31 March 2019**

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**DIRECTORS:** Mr M L Mulberry BA (Hons) FCCA CTA  
Dr R J Oliver  
Mr K B D Stevens  
Mr R S Taylor  
Mrs K J Moss  
Mrs V M Court  
Mr H Fitzgerald  
Mr M A Beal  
Mr T Oliver  
Mr A Nicklen  
Mr P N B Perdue  
Mr S M Mclachlan  
Mr S W Cosser

**SECRETARY:** Mulberry Secretarial Services Limited

**REGISTERED OFFICE:** Suite C  
2nd Floor Sackville House  
Brooks Close  
Lewes  
East Sussex  
BN7 2FZ

**REGISTERED NUMBER:** 08512101 (England and Wales)

**ACCOUNTANTS:** Williams & Co Chartered Accountants  
8-10 South Street  
Epsom  
Surrey  
KT18 7PF

**Ssalc Limited**

**Report of the Directors  
for the Year Ended 31 March 2019**

---

The directors present their report with the financial statements of the company for the year ended 31 March 2019.

**PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was that of a provider of management and training services to the associations and their members of local councils in East Sussex, West Sussex and Surrey.

**DIRECTORS**

The directors shown below have held office during the whole of the period from 1 April 2018 to the date of this report.

Mr M L Mulberry BA (Hons) FCCA CTA  
Dr R J Olliver  
Mr K B D Stevens  
Mr R S Taylor  
Mrs K J Moss  
Mrs V M Court  
Mr H Fitzgerald  
Mr M A Beal  
Mr T Oliver  
Mr A Nicklen

Other changes in directors holding office are as follows:

Mr P N B Perdue - appointed 15 November 2018  
Mr S M Mclachlan - appointed 12 April 2018  
Mr S W Cosser - appointed 12 February 2019

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD:**



.....  
Mulberry Secretarial Services Limited - Secretary

Date: ..... 1/8/19 .....

**Ssalc Limited****Income Statement  
for the Year Ended 31 March 2019**

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	Notes	31.3.19 £	31.3.18 £
<b>TURNOVER</b>		228,035	312,870
Cost of sales		<u>(48,268)</u>	<u>(68,172)</u>
<b>GROSS PROFIT</b>		179,767	244,698
Administrative expenses		<u>(229,542)</u>	<u>(255,702)</u>
		(49,775)	(11,004)
Other operating income		<u>-</u>	<u>8,833</u>
<b>OPERATING LOSS</b>		(49,775)	(2,171)
Interest receivable and similar income		<u>497</u>	<u>2</u>
<b>LOSS BEFORE TAXATION</b>		(49,278)	(2,169)
Tax on loss		<u>-</u>	<u>-</u>
<b>LOSS FOR THE FINANCIAL YEAR</b>		<u><u>(49,278)</u></u>	<u><u>(2,169)</u></u>

The notes form part of these financial statements

Ssalc Limited (Registered number: 08512101)

**Balance Sheet  
31 March 2019**

	Notes	31.3.19 £	31.3.18 £
<b>CURRENT ASSETS</b>			
Debtors	3	43,346	85,195
Cash at bank and in hand		56,907	68,885
		<u>100,253</u>	<u>154,080</u>
<b>CREDITORS</b>			
Amounts falling due within one year	4	(12,647)	(17,196)
		<u>87,606</u>	<u>136,884</u>
<b>NET CURRENT ASSETS</b>			
		<u>87,606</u>	<u>136,884</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>87,606</u>	<u>136,884</u>
<b>CAPITAL AND RESERVES</b>			
Called up share capital		3	3
Retained earnings		87,603	136,881
		<u>87,606</u>	<u>136,884</u>
<b>SHAREHOLDERS' FUNDS</b>		<u>87,606</u>	<u>136,884</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 01.08.2019 and were signed on its behalf by:

  
.....  
Mr K B D Stevens - Director

  
.....  
Mr T Oliver - Director

  
.....  
Mr H Fitzgerald - Director

The notes form part of these financial statements



**Notes to the Financial Statements  
for the Year Ended 31 March 2019**

**1. ACCOUNTING POLICIES****Basis of preparing the financial statements**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Turnover**

Turnover represents membership subscriptions and NALC affiliation fees.

**Taxation**

Taxation for the year comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to profit or loss on a straight line basis over the period of the lease.

**Pension costs and other post-retirement benefits**

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to profit or loss in the period to which they relate.

**2. EMPLOYEES AND DIRECTORS**

	31.3.19	31.3.18
	£	£
Wages and salaries	129,242	145,888
Social security costs	9,209	10,145
Other pension costs	2,473	2,829
	<u>140,924</u>	<u>158,862</u>

The average number of employees during the year was as follows:

	31.3.19	31.3.18
Administrative Staff	<u>4</u>	<u>6</u>

In 2014 all remuneration was paid by Action In Rural Sussex as part of the then service level agreement that was in place. Since 1st April 2014 the company has had its own payroll scheme in place.

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2019**

**3. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.19	31.3.18
	£	£
Trade debtors	34,939	77,598
Amounts due from Associations	-	256
VAT	-	347
Prepayments and accrued income	8,407	6,994
	<u>43,346</u>	<u>85,195</u>

**4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.19	31.3.18
	£	£
Amounts due to Associations	-	4
Trade creditors	4,615	12,336
Social security and other taxes	3,347	4,838
VAT	889	-
Other creditors	3	3
Credit card	-	15
Accrued expenses	3,793	-
	<u>12,647</u>	<u>17,196</u>

**5. VAT GROUP ELECTION**

The company holds a VAT group election with East Sussex ALC Limited, West Sussex ALC Limited and Surrey ALC Limited.

**Chartered Accountants' Report to the Board of Directors  
on the Unaudited Financial Statements of  
Ssalc Limited**

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In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Ssalc Limited for the year ended 31 March 2019 which comprise the Income Statement, Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed within the ICAEW's regulations and guidance at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely to the Board of Directors of Ssalc Limited, as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Ssalc Limited and state those matters that we have agreed to state to the Board of Directors of Ssalc Limited, as a body, in this report in accordance with ICAEW Technical Release 07/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Ssalc Limited and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that Ssalc Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and loss of Ssalc Limited. You consider that Ssalc Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Ssalc Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.



Williams & Co Chartered Accountants  
8-10 South Street  
Epsom  
Surrey  
KT18 7PF

Date: ..... 1st August 2019 .....

This page does not form part of the statutory financial statements

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**Ssalc Limited**

**Trading and Profit and Loss Account  
for the Year Ended 31 March 2019**

	31.3.19		31.3.18	
	£	£	£	£
<b>Turnover</b>				
Membership subscriptions	137,158		216,094	
Sales of literature - LCR	3,961		17	
Sales of literature - General	556		1,240	
Courses	78,270		92,519	
Commercial activities	8,090		3,000	
	<u>          </u>	228,035	<u>          </u>	312,870
<b>Cost of sales</b>				
Courses	37,610		55,200	
SERCAF Contributions & costs	921		301	
Literature - LCR	3,478		4,164	
Literature - General	1,474		3,218	
Grant Expenditure	1,660		1,735	
Support services	3,125		3,554	
	<u>          </u>	48,268	<u>          </u>	68,172
<b>GROSS PROFIT</b>		179,767		244,698
<b>Other income</b>				
Government grants	-		8,833	
Deposit account interest	497		2	
	<u>          </u>	497	<u>          </u>	8,835
		180,264		253,533
<b>Expenditure</b>				
Rent	14,070		14,070	
Rates and water	5,592		6,779	
Insurance	1,402		1,379	
Wages	129,242		145,888	
Social security	9,209		10,145	
Pensions	2,473		2,829	
Other staff costs	5,943		2,157	
Telephone	3,300		3,058	
Post and stationery	8,748		10,510	
Travelling	9,714		11,855	
IT and website	13,625		12,513	
Room Hire & Refreshments	3,777		13,768	
Sundry expenses	1,431		1,081	
Accountancy	7,368		13,569	
Legal & Professional fees	12,543		6,069	
Bad debts	1,073		-	
	<u>          </u>	229,510	<u>          </u>	255,670
Carried forward		(49,246)		(2,137)

This page does not form part of the statutory financial statements

Ssalc Limited

**Trading and Profit and Loss Account  
for the Year Ended 31 March 2019**

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	31.3.19		31.3.18	
	£	£	£	£
Brought forward		(49,246)		(2,137)
<b>Finance costs</b>				
Credit card		32		32
<b>NET LOSS</b>		<u>(49,278)</u>		<u>(2,169)</u>

This page does not form part of the statutory financial statements





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